

## **Sustainable Actions Checklist**

2024-05-24

Organize a sustainable meeting in Krakow! With a few small steps, you'll reduce waste and make the most of Krakow's local potential! Check out our list!

- 1. Identify the most important sustainable goals. Evaluate and communicate your achievements after the event
- 2. Inform and involve delegates in your sustainable activities. Together we can do more!
- 3. Don't forget about DEI. Check a balance between male and female speakers, adapt congress for people with disabilities , prepare offer for students and seniors
- 4. Search for sustainable local partners. Check if the venue and hotels are certified and have sustainable development policy
- 5. Measure carbon emissions and consider CO<sub>2</sub> compensation
- 6. Use public transportation and check our conference ticket
- 7. Minimize waste. Re-use & recycle: use reusable dishes and <u>tap water</u>, cooperate with the food bank, reduce printed materials and unnecessary gadgets
- 8. Think local! Check if your caterer prepare regional dishes with local products, include into the programme cultural highlights, inspire your delegagte with Krakóws history and heritage
- 9. Engage NGOs, residents and activists
- 10. Think about legacy because here in Krakow, your congress matters and can contribute to change for the local and global community